

Agreement on Internship Program at Resilience Research and Education Promotion Consortium

Steering Committee, Resilience Research and Education Promotion Consortium

Enacted November 27, 2018

General Assembly, Resilience Research and Education Promotion Consortium

Amended September 15, 2020

This Agreement shall prescribe the necessary items concerning suitable and smooth implementation of the Internship Program (hereinafter referred to as “Internship”) with the aim of helping students to become able to return their educational research results to society through practical experience-based learning of actual problems at the participating institutions of the Resilience Research and Education Promotion Consortium.

(Internship Term)

1. As a general rule, the Internship Term shall run for a period lasting from 2 weeks up to 3 months.

(Internship Program Application Procedure)

2. Students who want to start an Internship shall submit the Internship Program Application (hereinafter referred to as “Application”) to the Chair of Master's and Doctoral Program in Risk and Resilience Engineering based on the form established by the Master's and Doctoral Programs in Risk and Resilience Engineering, Degree Programs in Systems and Information Engineering, Graduate School of Science and Technology, University of Tsukuba (hereinafter referred to as “Master's and Doctoral Programs in Risk and Resilience Engineering”).
3. The Chair shall inform the participating institution that the student wants to start an Internship there. The institution shall then decide whether or not such an Internship can be provided and shall give notification of their decision to the Chair.
4. The Chair shall report the results to the student who wants to start an Internship as well as to the Consortium.

(Written Agreement)

5. If a decision has been made to accept a trainee, a written agreement including the following matters shall be made between the Master's and Doctoral Programs in Risk and Resilience Engineering and the participating institution. (See enclosed Agreement Example.)
However, if the participating institution has its own Internship acceptance regulations, etc.,

it shall be possible for Internship to be implemented based on such regulations after consultation with the Master's and Doctoral Programs in Risk and Resilience Engineering.

- Handling of expenses - Duty of confidentiality - Protection of personal information
- Compensation - Injury compensation - Termination of Internship
- Pre-/post-reporting - Submittal of written pledge by trainees
- Other necessary items

(Written Pledge by Trainees)

6. The participating institutions shall exchange written pledges with trainees as necessary.

(Application for Students Enrolled in Master's and Doctoral Programs in Risk Engineering)

7. This Agreement shall also apply to students who are enrolled in Master's and Doctoral Programs in Risk Engineering starting from the 2020 academic year, and names shall be read as follows.

Degree Programs in Systems and Information Engineering, Graduate School of Science and Technology, University of Tsukuba → Graduate School for Systems and Information Engineering

Master's and Doctoral Programs in Risk and Resilience Engineering → Master's and Doctoral Programs in Risk Engineering

Chair of Master's and Doctoral Programs in Risk and Resilience Engineering → Chair of Master's and Doctoral Programs in Risk Engineering

Supplementary Provisions

This Agreement is enforced from November 27, 2018.

Supplementary Provisions (partly revised)

This Agreement is enforced from September 15, 2020 and applies from April 1, 2020.

Internship Program Agreement

This Agreement is as prescribed below concerning the Internship Program to be implemented by Company (hereinafter referred to as “the second party”) for students of the Master's and Doctoral Programs in Risk and Resilience Engineering, Degree Programs in Systems and Information Engineering, Graduate School of Science and Technology, University of Tsukuba (hereinafter referred to as “the first party”), based on Article 5 of the Agreement on Internship Program at Resilience Research and Education Promotion Consortium.

(Acceptance)

1. Student name, etc.

Affiliation: Master's and Doctoral Programs in Risk and Resilience Engineering

Course/Grade: Master / Doctoral Grade

Name:

2. Implementation period

 / / to / /

However, if inconvenient due to the business schedule of both parties or the academic commitments of the trainee, it shall be possible to change the above period through consultation between the first and second parties.

3. Implementation location, etc.

Main implementation locations, practical contents and affiliations shall be prescribed as follows.

Implementation location:

Practical content:

Affiliation:

(Handling of Expenses)

4. Expenses

Training-related expenses (transportation, food, accommodation, etc.) shall be prescribed as follows.

Transportation:

Food:

Accommodation:

Fees:

(Duty of Confidentiality)

5. The first party shall not use confidential information of the second party that has been disclosed by the participating institution or personally obtained through implementation of the Internship (hereinafter to as “confidential information”) for any purpose other than implementation of the Internship.

(Protection of Personal Information)

6. When implementing the Internship, the second party shall use the personal information of trainees only for the purpose of implementing the Internship.

(Compensation)

7. If trainees cause damage to the second party or a third party, whether intentionally

or through negligence, this shall be handled in accordance with laws and ordinances.

(Injury Compensation)

8. In case a trainee is injured due to an accident while performing the Internship or while commuting between their house or accommodation and the Internship implementation location, the trainee shall obtain compensation preferentially by means of the accident insurance to which they are subscribed, and the trainee and the first party shall waive their right to make claims from the participating institution within the range of compensation provided through said accident insurance.

(Termination of Internship)

9. In case there is any difficulty in continuing to implement the Internship, the second party may decide to terminate the Internship of the trainee after consultation with the first party.

(Pre-/Post-Coaching)

10. The first party shall contact the second party through the educators, and coach students beforehand adequately.
11. After concluding their Internship, trainees shall promptly make and submit reports concerning practical contents to the first party and second party.

(Intellectual Property Rights)

12. The ownership of property rights such as intellectual property rights arising during the student's Internship shall be handled after consultation. However, this does not apply when the consent of the student has been obtained.

(Other)

13. Any doubts that have arisen in relation to this Agreement and matters not stipulated herein shall be settled after consultation in good faith between the first party and the second party.

(Validity of Agreement)

14. This Agreement shall be effective from the date of signature below until the end of the Internship period. In witness whereof, two copies of this Agreement shall be prepared and each party shall retain one copy thereof.

(First party)	Address:	1-1-1 Tennodai, Tsukuba City, Ibaraki
	Institution:	Degree Programs in Systems and Information Engineering, Graduate School of Science and Technology, University of Tsukuba
	Job title:	Chair of Master's and Doctoral Programs in Risk and Resilience Engineering
	Name (signature):	

(Second p arty)	Address:	
	Institution:	
	Job title:	
	Name (signature):	